**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:**  | Extending the Park & Ride charges trial for a further six months  |
| **Decision date:** | 8 March 2023 |
| **Source of delegation:**  | Cabinet, on 13 July 2022, resolved to:Delegate authority to the Executive Director (Development) in consultation with the Head of Financial Services/S151 Officer, the Deputy Leader (Statutory) – Finance and Asset Management and the Cabinet Member for Health and Transport to continue or amend the trial based on a review of the trial feedback and income generated. The report and full minutes and resolutions can be found [here](https://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=527&MId=7331&Ver=4). |
| **What decision was made?**  | To continue the trial price for combined parking and bus tickets (which started on 30 September 2022) at Oxford City Council Park & Ride sites until 30 September 2023 (the maximum of the officer delegation from Cabinet).A separate decision process is needed for County Council Park & Ride sites. |
| **Purpose:**  | The decision means there will be more months of data to inform future decision-making processes about any permanent changes to pricing of combined parking and bus tickets. |
| **Reasons:**  | Since the change started, overall usage and income on all Park & Ride sites has increased compared to the previous period. The change looks like it is meeting the overall objective of increasing usage and income and securing the future operation of bus services, but more time is needed to make a permanent decision. There will still be review points which could function as break clauses quarterly, with the next review in April 2023. |
| **Decision made by:**  | Tom Bridgman, Executive Director (Development) |
| **Other options considered:**  | Ending the trial change after six months would be the only possible alternative. This option was rejected as it would reintroduce the risk of reduced income for the council and service withdrawals by bus operators at a particularly important juncture for public transport in Oxford. |
| **Documents considered:** | Park & Ride Charges Review report (confidential and exempt from publication, as it contains commercially sensitive information). |
| **Key or Not Key:** | Not key |
| **Wards significantly affected:**  | None |
| **Declared conflict of interest:**  | No |
| **This form was completed by:****Name & title:****Date:** | Ted MaxwellEconomy, City Centre, Green Transport Lead3 March 2023 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date***  |
| **Decision maker** | Tom Bridgman, Executive Director (Development) | 8 March 2023 |
| **Senior officer** | Carolyn Ploszynski, Head of Regeneration and EconomySignature Carolyn Ploszynski | 3 March 2023 |
| **Head of Financial Services**  | Nigel Kennedy, Head of Financial Services | 8 March 2023 |
| **Cabinet Members** | Cllr Louise Upton, Cabinet Member for Health & TransportCllr Ed Turner, Cabinet Member for Finance & Asset Management | 8 March 2023 |